

**SEMINAR 3.1**  
**ADVICES FOR PREPARATION**  
**AND WRITING OF DIPLOMA**  
**THESIS**

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# **Advice #1. Take it seriously (but without panic)**

- Don't leave writing of your thesis on the last minute
- It will be hard at the beginning and in the end
- Divide a complex and complicated problem into smaller and consequently easier parts
- Prepare for the Final State Exam

# **Advice #2. Keep yourself organized**

- Arrange regular meetings with your supervisor (for example, once a week)
- Use special techniques to beat procrastination (e. g. Pomodoro)
- Try to work on your thesis every day (at least for 15-30 minutes)
- Eat well, sleep well, exercise

# **Advice #3. Keep things organized**

- Store everything in the same place (buy a notepad, file document case etc.)
- Review your materials regularly (throw away unnecessary items)
- Consider having a single folder for your Master thesis for all devices
- Review your Master thesis folder regularly (delete unnecessary items)

# **Advice #4. Make notes and pictures**

- Write down your ideas
- Draw pictures (e.g. schemes, algorithms), which you are planning to add to your thesis
- Whenever you find a source to cite in your thesis, make a note, don't leave Bibliography until the last minute
- Make photos for your thesis as you go along (if applicable)

# **Advice #5. Be prepared for the worst (but hope for the best 😊)**

- Make a backup copy of your Diploma thesis on regular basis
- Use pdf files for printing your Diploma thesis
- Production of the hardcover for your Diploma thesis is not immediate
- Printing and binding of Diploma thesis is not immediate

# Additional advices

- Ask a friend or a family member to read your thesis, they will see mistakes which you are unable to see
- The most important parts of Diploma thesis are **Introduction**, **Conclusion** and **Abstract**
- These parts have to be as perfect as possible, ask several friends or family members to read them

**Thank You for Your Attention**